

## EMPLOYEE SELF-SERVICE

Everything you need in front of you with iSolved employee self-service. Stay informed with all the critical information you need right at your finger tips.

### Open Enrollment

Enroll for benefits online from the comfort of your home



Search the menu

**Benefit Enrollment**

EMPLOYEE SELF SERVICE

Employee Welcome

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Employee Messages

Address Only Updates

Life Events Wizard

Life Events History

Benefit Enrollment

Benefits Summary

Benefits Enrollment

2016 Benefits Enrollment

Welcome to the 2016 Open Enrollment.

\* All employees must complete Open Enrollment by midnight of the final day.

\* Employees that don't complete Open Enrollment will NOT have any benefits in 2016. NO EXCEPTIONS.

\* Use the "Next" and "Previous" buttons to navigate through the process OR make selections from the menu on the left.

\* Selections are saved as they are made. You can leave and come back to continue at any time.

Benefit enrollment period January 21, 2016 - February 1, 2016

Summary Plan Description (SPD)

Links

Your Enrollment Progress: Incomplete

### Benefits Summary

View Current Benefit Summary



iSolved Human Capital Management

Mark T Able Pay Group: Weekly Hire Date: 5/1/2000 Hourly: 4444.44 Location: MI Shift: S

Employee: 101 Status: Active Work Location: DETROIT, MI Department: 200

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**Benefits Summary**

Plan Type	Plan Name	Effective Date	Coverage Name	Pre-tax?	Deduction Schedule	Deduction Amount
401(k)	401(k)	1/8/2012		Yes	Every Pay	5.0000%
403(b) 15 Year Rule	403(b) 15 Year Rule	5/1/2000		No	Every Pay	
403(b)	403(b)	1/1/2015		No	Every Pay	
Defined Benefit Plan	Defined Benefit Plan	5/1/2000		No	Every Pay	
Life Insurance	Active Life	5/18/2014	EE Only	No	Every Pay	0.00

### Benefits Details

View benefit plans and deduction amounts



Search the menu

**Benefit Plan Details**

Benefit Type	Benefit Plan	Coverage Level	Deduction Amount	Start Date
403(b) 15 Year Rule	403(b) 15 Year Rule			5/1/2000
Defined Benefit Plan	Defined Benefit Plan			5/1/2000
401(k)	401(k)		5.0000%	1/8/2012
Life Insurance	Active Life	EE Only	0.00	5/18/2014
403(b)	403(b)			1/1/2015

**BENEFIT PLAN DETAILS**

Benefit Plan: 403(b) 15 Year Rule

Plan ID: 403(b)

Group ID: 403(b)

Start Date: 5/1/2000

Stop Date: 5/1/2015

Participant ID: 403(b)

Coverage Level: EE Only

Deduction: 5.0000%

Deduction Amount: 5.0000%

Messages, Links, and Documents

### Documents

Upload updated W-4 or signed documents directly to HR



Search the menu

**Documents**

Employee Document

Document Type: Education

Document Description: Section Audit

Document File: Benefits Documents

Document File: Certification

Document File: Deduction

Document File: Employee Document

Document File: Employee ID

Document File: Employee Recognition

Document File: Employee ID#

Document File: Employee ID#

Document File: Employee ID#

Document File: Recalling New Hire

Document File: Other

Document File: Payroll Documents

Document File: Skills

Document File: Employee Tax Documents

## Time Off Balances

View current PTO balances and time taken



**Mark T Table** Pay Group: Weekly Employee: 101 Status: Active Hire Date: 5/1/2000 Hourly: 88.88 Work Location: DETROIT, MI Location: MI Department: 200 Shift: S Grant:

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**Time Off Balances**

**Leave Type: FMLA**  
**FMLA - No Accrual - Balance Only**

Service Date: 5/1/2000 Length of Service: 16 Years, 1 Months (193 Months)

Accrual Rate: Current Accrued: 0.00 Current Taken: 0.00  
Current Balance: 480.00 YTD Accrued: 0.00 YTD Taken: 0.00  
Carrier Balance: 0.00 Pending Taken: 0.00

**Leave Type: Sick**  
**Sick - No Accrual - Balance Only**

Service Date: 5/1/2000 Length of Service: 16 Years, 1 Months (193 Months)

Accrual Rate: 56.0000 Current Accrued: 0.00 Current Taken: 0.00  
Current Balance: 0.00 YTD Accrued: 0.00 YTD Taken: 0.00  
Carrier Balance: 0.00 Pending Taken: 0.00

## Tax Updates

Manage your federal and state W-4 updates



**Mark T Table** Pay Group: Weekly Employee: 101 Status: Active Hire Date: 5/1/2000 Hourly: 88.88 Work Location: DETROIT, MI Location: MI Department: 200 Shift: S Grant:

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W2/ACA/1099 Forms

**Tax Updates**

Save Cancel

**Federal Income Tax** **MI City Income Tax**

Filing Status: Single Block Tax: ☐ Tax Description: DETROIT  
Exemptions: 1 Additional \$: Dollars Exemptions: Filing Status: N/A  
Additional \$: Dollars Exemptions: Additional \$: Dollars

**MI State Income Tax (Residence)**

Tax Description: MICHIGAN MI  
Filing Status: N/A Block Tax: ☐  
Exemptions: 1 Additional \$: Dollars  
Add Exemptions: Exemption Amount \$: Alternate Calculation: N/A

## Pay History

View and print previous pay stubs

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## W-2s

View prior year W-2s



**Solved** Human Capital Management

**Mark T Table** Pay Group: Weekly Employee: 101 Status: Active Hire Date: 5/1/2000 Hourly: 88.88 Work Location: DETROIT, MI Location: MI Department: 200 Shift: S Grant:

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W2/ACA/1099 Forms  
Tax Updates  
Direct Deposit Updates  
Timeforce Single Sign On  
FSA/Misc. Data Entry

**W2/ACA/1099 Forms**

**YEAR 2015** **YEAR 2014** **YEAR 2013** **YEAR 2012**

W2/1099 Forms: 1095 Forms: View PDF View PDF View PDF View PDF

## Name/Address Updates

Manage your personal information electronically



**Mark T Table** Pay Group: Weekly Employee: 101 Status: Active Hire Date: 5/1/2000 Hourly: 88.88 Work Location: DETROIT, MI Location: MI Department: 200 Shift: S Grant:

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**EMPLOYEE MANAGEMENT**

**EMPLOYEE SELF SERVICE**

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Direct Deposit Updates  
Salary Updates  
Job Updates

**Name/Address Updates**

Save Cancel

**Employee Name**

\* First Name: Last  
Middle Name: Mason  
\* Last Name: Mason  
Prefix: Suffix:

**Employee Address**

A change of address may cause a change in rates.

Address: Zip Code: 48036  
City: DEARBORN State: Michigan Marital Status:

Access anywhere, anytime.

For additional questions, contact your HR manager.